



SAN BRUNO PARKS & RECREATION COMMISSION

MINUTES

April 16, 2014

- A. Chair Palmer** called the televised meeting of the San Bruno Parks and Recreation Commission to order at 7:00 p.m.

Commissioner Greenberg led the Pledge of Allegiance.

- B. PRESENT AT MEETING** – Commissioners: Chair Palmer, Vice-Chair Davis, Greenberg, Lara, Nigel, Marshall, Pierce, Zamattia and Youth Representative Chin. Staff: Burns, Brewer, Barros, Kranitz and Matias. Public: Ruth Pallas, Chris Pallas, Mike Pallas, Laura Meek, Carolyn Livengood and several other family and friends of Ruth's in attendance to celebrate and honor her in receiving her award.

- C. MINUTES:** MSC Nigel/Lara to approve the Minutes of the March 19, 2014 meeting.

D. UNFINISHED BUSINESS:

1. **Community Recognition Award** – Chair Palmer gave a presentation on Ruth Pallas' contributions in San Bruno and presented Ruth Pallas with a Community Recognition Plaque. Ruth thanked everyone and said she started volunteering when she was 9 years old and hasn't stopped. She loves every moment and has met many wonderful people in doing so.
2. **San Bruno Lions Request to Improve the Portola Performing Arts Center** – Superintendent Brewer presented, on behalf of the Parks and Recreation Commission, the San Bruno Lions Club proposal to City Council to make improvements to the facility. The City Council approved and accepted the Lions Club offer unanimously. The Lions Club will commence work during the summer.

- E. COMMUNICATIONS:** None

- F. PUBLIC COMMENT:** None

G. NEW BUSINESS:

1. **Organics Program and Give Away Event** – Superintendent Brewer reviewed the Organics Program that began in January 2014. An announcement was made inviting the community to a free nutrient rich organic soil give-away on Saturday, April 19th from 8am to 11am in the parking lot of Beckner Shelter in San Bruno City Park. In June, Recology will be presenting to the City Council a report on how the Organics Program is going.

H. REPORTS:

1. Staff Reports:

- a. **Summer Preview – Supervisor Kranitz** reviewed a slideshow of Summer Camp activities. Last summer there were over 200 campers each week ranging from 3½ to 13 years of age. Staff is bringing in educational activities. She announced the Department is looking for Leaders in Training volunteers. Concerts will extend through September this year and will be followed by the Movies in Park.
- b. **Parks Report – Parks Field Supervisor Barros** while reviewing a slideshow, announced some of the projects that were worked on last year and upcoming projects:
 - **Crestmoor Field** – Is in the best shape ever. Parks Staff have been working closely with AYSO on top dressing Crestmoor Fields. Staff is looking at ways to top-dress compost on an annual basis using our new composting relationship with Recology. This will be more cost-effective for both AYSO and the City and feed the turf and keeping it healthy year after year.
 - **7th Avenue Park** – A new rod iron fence has been installed by San Francisco Airport. As part of the project, they removed the old trees along the back perimeter of the park that were declining. As part of Arbor Day, the City planted new trees along the new fence line. The Parks Division replaced the chain link fence along the southern perimeter of the park with a new redwood fence and removed old bushes and shrubs that were old and stressed. The new renovation has one more phase in order for it to be complete. This includes new wood chips and extension of grass.
 - **Grade Separation** – Work is nearing completion at the new Posey Park. First Avenue vegetation and pedestrian walkways are nearing completion, all irrigation has been installed and planting will occur soon.
 - **Potential Projects** looking forward: exploring ways to replace existing playground at Commodore Park; maintenance on ball fields including major grading and resurfacing along with upgrading the batter boxes. Staff will be working with Colt, DiMaggio and Legion on renovating Lara Field.

Commissioner Davis asked if there was something that could be done to the freeway entrance corner across the street from the gas station on San Bruno Avenue and Shelter Creek Avenue. **Supervisor Barros** noted this area is part of the Fire Mitigation Program and is generally addressed twice annually. **Commissioner Davis** felt that maybe Shelter Creek could be approached to maybe adopt area.

Commissioner Pierce asked if decisions have been made regarding concerns for water rationing for this summer. **Supervisor Barros** said there has not yet been a decision on a percentage as of yet but will be decreasing from normal usage. **Interim Director Burns** noted that staff has been working the last several weeks on a water conservation plan for both Parks & Facilities.

Commissioner Pierce asked about the progress on the revised Adopt a Park Program. **Interim Burns** noted that will be on the June's PRC Agenda.

- c. **Centennial Update – Interim Director Burns** asked everyone to save the dates and invited community to the upcoming events:
 - Architectural Walk, Saturday, April 19th @ 10am starting at Starbucks on San Mateo Avenue.
 - Centennial Committee has been working on putting together a Scavenger Hunt which will take place on Sunday, July 20th from Noon to 3pm.

- Historic Walk in conjunction with the San Mateo County History Museum will take place on Saturday, August 16th from 10 – 11:20am.
- Community Day in the Park, Saturday September 27th from 10:30am to 4pm in San Bruno City Park.
- Centennial Gala, Saturday, December 6th at Skyline College.
- Also, there are lots of Centennial apparel and memorabilia for sale at the Recreation Center in San Bruno City Park and the City Clerk's Office in City Hall.

For more information on all events & memorabilia you can go to the Centennial Website @ centennial@sanbruno.ca.gov

Commissioner Davis noted that the Subcommittee for the Community Day in the Park have been meeting each Thursday Night, 6pm at the Recreation Center. The next meeting will be April 24. Anyone who would like to participate with this event can attend meetings. This event is for all of the community to come out and enjoy an array of activities from three legged races, carnival rides and games to displays of San Bruno over the years.

2. Commissioner's Report:

- **Commissioner Pierce** said that the Lions Club will be giving a yearly clean-up to Beckner Shelter the weekend of April 26th. He also noted that the first AYSO Registration will be on April 23rd, 6:30pm-8:30pm, San Bruno Recreation Center. Visit www.sanbrunoayso.org for more information and registration dates.
- **Commissioner Greenberg** announced that the Junior Giants sign-ups will take place at the San Bruno Library on May 3rd starting at 10am.
- **Commission Davis** noted that the opening ceremony for "Relay for Life" will be April 26th, 10am at Capuchino High School.

I. AGENDA BUILDING:

Chair Palmer reminded Commission that next month's meeting will be the Annual Park Tour. This Special Meeting will meet 5:00pm at the Recreation Center.

J. ADJOURNMENT: With no other business to be conducted, **Chair Palmer** adjourned the meeting at 7:52pm.

Respectfully Submitted,

Jackie Mattias
Executive Assistant